**GENERAL INFORMATION 2023-2024**

* All matches are to start and finish by the clock in the Sports Hall.
* Matches shall consist of 4 equal quarters (of at least 12 minutes) with 2 minutes at quarter time and 3 minutes half time. UNLESS they are allocated as a PREM match.
* Match times and umpiring commitments are detailed on the fixtures.

**PREM MATCHES**

Teams 1 to 4 (Prem) will play matches of 4 x 15 minute quarters when playing each other. Matches will be played to England Netball Rules. Umpires will be allocated to these matches.

|  |  |
| --- | --- |
|  | **Match fees** |
| **PREM** (only when teams 1-4 play each other) | £40 per team |
| **Div 1, 2 & 3** | £28 per team |

Match Feesare due at the end of each month and can be paid by cheque or BACS.

***Cheques***

Please send cheques made payable to DANA to

Claire McMain, 13 Curzon Lane, Duffield, Belper, DE56 4DE.

***BACS***

Direct payment can be made to HSBC DANA Bank Account:

 Sort Code: 40-19-37

 Account Number: 91746642

**Scorecards** – photographs front AND back submitted when you submit the score online. Teams to keep scorecards until the end of season. Committee can request to see a particular matches score card if there is a discrepancy.

**Player Registers** must be completed on ENgage **by 3 days before the players first match** (the FRIDAY before playing on the MONDAY).

How to do this is explained below....

**Team Manager Confirmation** must be completed and signed and returned to the DANA email by 3 days before that teams first match. First matches will either be 4th or 11th September 2023.

**We hope you all have a great season. D.A.N.A. committee.**

***Venue locations:***

**Derby Arena** *(Velodrome)*

Royal Way, Derby DE24 8JB

**Derby High** **School**, Sports Hall

Hillsway, Derby DE23 3DT

**Littleover Community Schoo**l,

Littleover, Derby DE23 4BZ

**Springwood Leisure Centre**

Springwood Dr, Derby DE21 2RQ

**Ryknald Sports Centre***(aka Mackworth Sports Hall)*

Richmond Park Road, Mackworth, Derby DE22 4FB

Some satnavs use DE22 4PL

(Hall is within a housing estate.

Turn off Prince Charles Avenue onto Merton Drive and first right onto Richmond Park Road, hall in behind metal fence that you should be able to see from here)

**How to submit team registers on ENgage**

**Firstly you must link your club to DANA**

Link your club to DANA on ENgage

(or follow the prompts if you receive a invite email to join a league)

Go to “Team Management”

Click “Join a league” (top right corner)

Search for “Derby Area Netball” and select

Click “save” (top right corner)

Now create a your DANA team(s) and add players

Go to “Team Management”

Click “Teams” (list on the left)

If you have a team from previous years, click on team and add/remove players as appropriate (MAXIMUM of 20 players)

To create a team – click “new” (top right corner)

Fill in information (consider the team name if you play in multiple leagues)

Save by clicking the red disk save button

Now add players

Click “Teams”

Click on the team just want to add players too

Click “Players” (left hand list)

Click “Add player”

Search for player (only players linked to club will appear)

Click “Save”

Continue until all players are listed

Players MUST be listed a minimum of **3 days** before they can play (Friday if they wish to play on the Monday).

We can see what date they are added!

This system allows you to add and remove players throughout the season as you wish.

Maximum squad size of 20.

Reminder that ALL players must hold an active England Netball and Derbyshire Netball membership for 2023-2024 to play in DANA.

For further Team Management Engage help go to

<https://englandnetball-admin.soticcloud.net/support/support-for-organisations/clubs/engage-help-centre/managingotherfunctionalityofyourclub/team-management-faqs/>

How to add a team and players on ENgage

Please follow these instructions, in order to add a team:

1. Log into ENgage
2. In the ‘My Organisations’ box, select the thumbnail next to your club name
3. In the 3×3 grid of squares in the top left select ‘Team Management’
4. Select ‘Teams’
5. Click ‘New’
6. Select the team type and gender of the team
7. Enter the team name and min and max age in the required fields
8. Click on the small disc icon to save
9. Select ‘Teams’ again
10. Click on the team (Located in the second column)
11. Select ‘Add Player’
12. Enter the individuals name
13. Select the magnifying glass icon
14. Click on the correct person
15. Select ‘Save’

Repeat steps 11-15 for all players wanted in the team.